

**City of Nashwauk  
July 8, 2025  
City Council Meeting**

Acting Mayor David Bruns called the meeting to order at 5:30 p.m. in the Council Chambers of City Hall. Acting Mayor David Bruns led the Pledge of Allegiance.

**Members present:** Councilor David Bruns, Councilor Tom Martire, Councilor Sheila Jensen, Councilor Terry Sullivan.

**Members absent:** Mayor Greg Heyblom.

**Also present:** Administrator/Clerk April Kurttock, Police Chief Lee Longoria, Attorney Andy Borland.

**Public Comment**

Peggy Hagen, on behalf of the Community Garden, said the garden was going well this year and was being managed very well, too. She announced a Community Potluck on Thursday, July 10 from 4:30-6:30 p.m. at City Hall.

**Adoption of Agenda**

\*Motion by Councilor Jensen, seconded by Councilor Sullivan to adopt the agenda of the July 8, 2025 City Council Meeting.

Ayes: all present. Motion carried.

**Notable Items**

Kevin Lee of North Memorial Health and Eric Villeneuve of Itasca County Health & Human Services were present to discuss security interests and medical equipment for the ambulance service. Villeneuve said that the County does not own the ambulances, but they have a security interest in them and a lien on them, which can be released but the City would need to be approve the conveyance of the ambulances.

**Resolution 2025-10**

\*Motion by Councilor Jensen, seconded by Councilor Sullivan to adopt Resolution No. 2025-08 a resolution in support of authorizing the City of Nashwauk to convey ambulance equipment to North Memorial Health Care.

Roll call: ayes—Councilor Martire, Councilor Jensen, Councilor Sullivan, Acting Mayor Bruns.  
Resolution approved.

**Interim Management Agreement**

\*Motion by Councilor Sullivan, seconded by Councilor Jensen to approve an interim ambulances services management agreement with North Memorial Health, which extends the management services to September 2, 2025.

Ayes: all present. Motion carried.

**Andrew Elj, 4<sup>th</sup> Street**

Andrew Elj shared concerns about storm water and reoccurring flooding on 4<sup>th</sup> Street. There was extensive discussion regarding storm sewer system issues.

\*Motion by Councilor Jensen, seconded by Councilor Sullivan to call for a meeting with the engineer to address storm sewer issues.

Ayes: all present. Motion carried.

### **Public Hearing**

Acting Mayor Bruns announced the public hearing to consider the zoning code update, which revises Chapter 152: Zoning Code. Breanne Kennedy of Thrive Consulting was connected via Microsoft Teams to present the zoning code update, which modernized the code, updated definitions, made the zoning map easy to administer, and zoned properties according to existing and logical use. Kennedy stated that after tonight's public hearing, the Council could take action to adopt the updated zoning code. Councilor Jensen asked questions related to the home occupations section but after discussion no changes were proposed. Acting Mayor Bruns called for public comment. There was no public comment. The Council will adopt the ordinance at the next meeting.

\*Motion by Councilor Jensen, seconded by Councilor Sullivan to close the public hearing for the zoning code update.

Ayes: all present. Motion carried.

### **Approval of Consent Agenda**

\*Motion by Councilor Sullivan, seconded by Councilor Martire to approve the consent agenda as follows:

- a. Approve the minutes of the June 24, 2025, City Council meeting.
- b. Approve claim register #782025 Claim 1 in the amount of \$14,123.18.
- c. Approve claim register #782025 Claim 2 in the amount of \$15,291.44.

Ayes: all present. Motion carried.

### **Unfinished Business**

#### **Hazardous Building Conditions**

Regarding personal property within buildings, Attorney Borland stated he would research how the city needed to address it within hazardous buildings.

#### **Resolution 2025-09**

\*Motion by Councilor Sullivan, seconded by Councilor Martire to adopt Resolution 2025-09 ordering the removal of a hazardous building located upon 324 3<sup>rd</sup> Street, Nashwauk.

Roll call: ayes—Councilor Martire, Councilor Jensen, Councilor Sullivan, Acting Mayor Bruns.  
Resolution approved.

### **New Business**

#### **Rec Center Use**

\*Motion by Councilor Martire, seconded by Councilor Sullivan to waive the fee for the use of the Rec Center on September 25, 2025, for the GNK football team carb feed.

Ayes: all present. Motion carried.

#### **Ordinance No. 2025-05**

\*Motion by Councilor Sullivan, seconded by Councilor Martire to approve Ordinance No. 2025-05 an ordinance of the City of Nashwauk, MN amending Nashwauk City Ordinances Chapter 72 entitled "Snowmobiles" and Chapter 73 entitled "Recreational Vehicles" to a combined Chapter 73 entitled "Recreational Vehicles & Snowmobiles."

Ayes: all present. Motion carried.

### **Resolution 2025-10**

\*Motion by Councilor Martire, seconded by Councilor Jensen to adopt Resolution 2025-10 authorizing the City of Nashwauk to make application to and accept funds from the IRRRB Culture and Tourism grant.

Roll call: ayes—Councilor Martire, Councilor Jensen, Councilor Sullivan, Acting Mayor Bruns.  
Resolution adopted.

### **Department & Committee Reports & Requests**

#### **Ambulance Service**

\*Motion by Councilor Martire, seconded by Councilor Sullivan to approve the promotion of Tisha Gayhart from part-time EMT to full-time EMT effective July 9, 2025.

Ayes: all present. Motion carried.

\*Motion by Councilor Sullivan, seconded by Councilor Martire to approve the termination of Kristin Rice as a paid-on-call EMT effective July 8, 2025, due to inactivity of over one year.

Ayes: all present. Motion carried.

\*Motion by Councilor Jensen, seconded by Councilor Martire to approve the termination of Steve Washburn as a paid-on-call EMT effective July 8, 2025, due to inactivity of over one year.

Ayes: all present. Motion carried.

#### **Police Department**

Councilor Jensen asked about traffic in the city during the shift change times at the Mesabi Metallica campus. Chief Longoria acknowledged there was heavy traffic during that time and there were issues with people running the stop signs or cutting across the public safety parking lot to avoid traffic. He said he had a conversation with the Mesabi Metallica safety employees. He noted there will be more State Patrol presence in the area, too. Councilor Sullivan noted that years ago the City Council advocated that the main exits for the mines go through Nashwauk to encourage patronage to the Nashwauk businesses.

#### **Storefront Committee**

\*Motion by Councilor Martire, seconded by Councilor Sullivan to approve the storefront loan agreement, promissory note, and mortgage document with James Marx of Mirabella Realty in the amount of \$25,000 for the property located at 19 1<sup>st</sup> Street, Nashwauk.

Ayes: all present. Motion carried.

#### **4<sup>th</sup> of July Committee**

Ruth Sejnoha wrote a thank you letter regarding her nomination as Grand Marshal of the parade. Acting Mayor Bruns thanked the 4<sup>th</sup> of July Committee for their efforts.

#### **Mayor and Council Updates**

Councilor Martire asked that the newly adopted ordinances should be shared with the public.

#### **Adjourn**

\*Motion by Councilor Jensen, seconded by Councilor Martire to adjourn at 7:00 p.m.

Ayes: all present. Motion carried.

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City Administrator/Clerk/Treasurer