

**City of Nashwauk**  
**April 22, 2025**  
**City Council Meeting**

Mayor Heyblom called the meeting to order at 5:30 p.m. in the Council Chambers of City Hall. Mayor Heyblom led the Pledge of Allegiance.

**Members present:** Councilor David Bruns, Councilor Tom Martire, Councilor Sheila Jensen, Councilor Terry Sullivan, Mayor Greg Heyblom.

**Also present:** Administrator/Clerk April Kurtock, Police Chief Lee Longoria, Public Works & Utilities Lead Jason Martire, Fire Secretary Anthony Marinaro, Attorney Jackie Simon, Fire Chief Rob Coughlin.

**Public Comment**

There was no public comment.

**Adoption of Agenda**

\*Motion by Councilor Jensen, seconded by Councilor Bruns to adopt the agenda of the April 22, 2025, City Council Meeting.

Ayes: all present. Motion carried.

**Approval of Consent Agenda**

\*Motion by Councilor Sullivan, seconded by Councilor Bruns to approve the consent agenda as follows:

- a. Approve the minutes of the April 8, 2025, City Council meeting.
- b. Approve claim register #4222025 Claim 1 in the amount of \$8,750.63.
- c. Approve claim register #4222025 Claim 2 in the amount of \$1,456.96.
- d. Approve the application for a one-day liquor permit for Wizard's Sports Bar & Grill in the

Nashwauk Rec on May 3, 2025.

Ayes: all present. Motion carried.

**Unfinished Business**

***Small Cities Development Program***

Lead testing was being performed for the projects that have been approved to move forward.

***East Itasca Joint Sewer Board Update***

Councilor Martire shared an update from the East Itasca Joint Sewer Board meeting. He said that the Board learned that for Lone Pine Township to move forward with their project, and before they could approve entering debt, the voters needed to approve it.

**Public Safety Building**

ICS had provided a third building option, and a cost estimate had been provided for the option, too. The three building options had a cost estimate between \$5.9 million and \$6.9 million. The third option did not include room for EMS because Fire Chief Coughlin said that the department could stay within the existing building; however, Public Works & Utilities Lead Jason Martire said if the street department was to use the existing public safety building, they could not make the building work if another department was also occupying it. Councilor Jensen asked for the Rec renovation option for the Street Department to also be included on the work session agenda.

### **Hazardous Buildings**

The Council discussed the current buildings that were flagged and discussed a property that recently had a fire. It was known that the homeowner of property with the fire did not have homeowners' insurance. The Council discussed the process for pursuing the property.

\*Motion by Councilor Bruns, seconded by Councilor Martire to direct the building inspector to inspect the building at 324 3<sup>rd</sup> Street.

Ayes: all present. Motion carried.

### **Day of Action Update**

The Council discussed potential city projects that could be included and what materials would be needed to complete the projects.

### **Community Development Request**

The Fire Department requested a Community Development project for June 2025, which was a rescue trailer. Fire Chief Coughlin shared information related to what a rescue trailer would be used for, which would be to hold gear for rescue calls. Councilor Jensen asked if the City had received payment for all previous community development requests. Administrator/Clerk Kurtock stated that there were nine months of unpaid community development requests. Councilor Jensen said she did not want to spend any more until the funds were received from Mesabi Metallica for previously approved projects. Mayor Heyblom said he would ask why they were behind. Councilor Sullivan pointed out that Mesabi Metallica could start taconite production at any time and the agreement would not be valid anymore, so he was also uncomfortable with spending ahead. Council determined they would revisit the June request in May and when they knew the status of the funds.

### **Baudeck's Daycare Storefront Loan**

Attorney Borland drafted an opinion regarding the Baudeck's Daycare LLC storefront loan. He cited that the loan agreement obligated the business to use the loan proceeds solely for renovation of the premises, pay all taxes, and continue the conduct of its business. If there are defaults, the City could call the whole amount due after failure to cure within 30 days written notice. The Council requested that Administrator/Clerk Kurtock continue communications with Mr. Baudeck and that Mr. Baudeck provide proof of what the storefront funds were spent on and provide the status of the project.

### **New Business**

#### **Siren at the High School**

Mayor Heyblom stated that there is a siren on top of the high school that is owned by the City and he said that the city should relocate it. Councilor Martire said the siren is not in use anymore, so Council decided not to pursue the relocation of the siren.

#### **Sidewalk Repair Discussion**

Councilor Sullivan shared a packet of information regarding sidewalk replacement. He stated he replaced sections of his own sidewalks years ago. He said if someone wanted to, they should be able to do it themselves or hire someone to do it. He suggested some type of reimbursement they could be eligible for if they were to replace sidewalks themselves. Sullivan said he wasn't sure if anyone would take the City up on the offer and more research needed to be done, but he stated he could bring a proposal forward for consideration. Councilor Martire suggested funds be put in the budget for sidewalk replacements. Councilor Jensen asked if the ordinance had been changed, because it stated that it was

the property owner's responsibility to replace sidewalks. Mayor Heyblom welcomed Councilor Sullivan's research and recommendations.

### **Department & Committee Reports & Requests**

#### **Ambulance Service**

##### **EMS Coordinator Resignation**

\*Motion by Councilor Martire, seconded by Councilor Bruns to accept the resignation of Katie Foy as EMS Coordinator effective April 18, 2025.

Ayes: all present. motion carried.

Councilor Bruns thanked Ms. Foy for her service as the EMS Coordinator.

#### **Fire Department**

Fire Coughlin stated that billiards needed to be installed to protect the generator at the safety complex. Mayor need billiards put in to protect the generator at the safety complex. Mayor Heyblom said the Street department can address the need.

#### **Police Department**

No report.

#### **Street Department**

Public Works & Utilities Lead Jason Martire provided a recommendation for the hire of six summer casual laborers, contingent upon successful completion of background and drug screening. Councilor Sullivan told PW&UL Martire that he wished he would have communicated to the Council better prior to making this recommendation because the advertisement said the city would hire four and he had already told the Council he would be hiring four. PW&UL Martire said he wanted four but made recommendations for six. Councilor Martire said the City always used to have six summer casual laborers.

#### **Summer Casual Laborers**

\*Motion by Councilor Martire, seconded by Councilor Bruns to approve the recommendation from Public Works & Utilities Lead Jason Martire to hire the following as summer casual laborers contingent upon successful completion of background and drug screening: Kaydence Bodin, Teegan Bodin, Dixie Marsters, Cohen Johnson, Adeline Gangl, and Evalyn Saville.

Ayes: all present. Motion carried.

#### **Boiler Replacement**

Public Works & Utilities Lead Jason Martire provided a proposal from JK Mechanical & Electrical Contractors for boiler replacement in City Hall; however, he said the quote package wasn't complete because thermostats would still be needed and that would be a larger expense. Mayor Heyblom requested a complete package.

PW&UL Martire said that the culvert needed replacement at the County garage and that the City needed to purchase a culvert and the County would install it.

\*Motion by Councilor Bruns, seconded by Councilor Jensen to approve the purchase of a culvert for the County garage.

Ayes: all present. motion carried.

### **Commission & Committee Updates**

#### **4<sup>th</sup> of July Committee**

\*Motion by Councilor Sullivan, seconded by Councilor Martire to approve the recommendation from the 4<sup>th</sup> of July Committee to approve a 3<sup>rd</sup> of July Street dance contract with Small Town Syndrome for a performance on July 3, 2025, for a fee of \$1,200.

Ayes: all present. motion carried.

\*Motion by Councilor Martire, seconded by Mayor Heyblom to approve the recommendation of the 4<sup>th</sup> of July Committee to approve a contract with Itasca Light & Sound for main PA/sound system equipment and auxiliary music on July 3, 2025, for a fee of \$1,200.

Ayes: all present. motion carried.

### **Mayor and Council Updates**

Councilor Sullivan asked if he could email the rest of the Councilors. He was informed he needed to send any correspondence to the City Administrator for disbursement.

### **Adjourn**

\*Motion by Councilor Bruns, seconded by Councilor Jensen to adjourn the meeting at 6:37 p.m.

Ayes: all present. Motion carried.