

**City of Nashwauk  
December 23, 2025  
City Council Meeting**

Mayor Heyblom called the meeting to order at 5:30 p.m. in the Council Chambers of City Hall.  
Mayor Heyblom led the Pledge of Allegiance.

**Members present:** Councilor David Bruns, Councilor Tom Martire, Councilor Sheila Jensen, Councilor Terry Sullivan, Mayor Greg Heyblom.

**Also present:** Administrator/Clerk April Kurtock, Police Chief Lee Longoria, Public Works & Utilities Lead Jason Martire, Attorney Jackie Simon.

**Public Comment**

None.

**Adoption of Agenda**

\*Motion by Councilor Bruns, seconded by Councilor Martire to adopt the agenda of the December 23, 2025 City Council Meeting.

Ayes: all present. Motion carried.

**Public Hearing Regarding Assessments**

Mayor Heyblom announced the public hearing regarding proposed assessments for unpaid utility charges for properties located at 117 3<sup>rd</sup> Street, 16 2<sup>nd</sup> Street, and 201 3<sup>rd</sup> Street. He welcomed public comments regarding the proposed assessments. No one from the public elected to speak.

**Resolution No. 2025-19**

\*Motion by Councilor Sullivan, seconded by Councilor Jensen to adopt Resolution No. 2025-19 certifying unpaid charges to parcel 95-410-1325 in the amount of \$195.31.

Roll call: ayes—Councilor Bruns, Councilor Martire, Councilor Jensen, Councilor Sullivan, Mayor Heyblom. Resolution approved.

**Resolution No. 2025-20**

\*Motion by Councilor Martire, seconded Councilor Jensen to adopt Resolution No. 2025-20 certifying unpaid charges to parcel 95-410-0818 in the amount of \$472.23.

Roll call: ayes—Councilor Bruns, Councilor Martire, Councilor Jensen, Councilor Sullivan, Mayor Heyblom. Resolution approved.

**Resolution No. 2025-21**

\*Motion by Councilor Bruns, seconded by Councilor Jensen to adopt Resolution No. 2025-21 certifying unpaid charges to parcel 95-410-0350 in the amount of \$692.00.

Roll call: ayes—Councilor Bruns, Councilor Martire, Councilor Jensen, Councilor Sullivan, Mayor Heyblom. Resolution approved.

**Approval of Consent Agenda**

\*Motion by Councilor Sullivan, seconded by Councilor Bruns to approve the consent agenda as follows:

- a. Approve the minutes of the December 9, 2025, City Council meeting.
- b. Approve claim register #12232025 Claim 1 in the amount of \$92,946.24.

Ayes: all present. Motion carried.

## **Unfinished Business**

### ***Small Cities Development Program***

No update.

### ***East Itasca Joint Sewer Board Update***

No update.

## **Hazardous Buildings**

Administrator/Clerk Kurtstock stated she was still working on completing the grant application for demolition of two of the buildings.

## **New Business**

### **Routine Claims Payment**

\*Motion by Councilor Martire, seconded by Councilor Jensen to approve the payment of routine 2025 claims that are received after the 12/23 City Council meeting.

Ayes: all present. Motion carried.

### **License Renewal with Superior Mineral Resources**

\*Motion by Councilor Jensen, seconded by Councilor Bruns to approve the license renewal agreement with Superior Mineral Resources LLC for an extension of the Trail License, Access License, Nature Area License, and Connector Trail License, which extends the agreements through December 31, 2030.

Ayes: all present. Motion carried.

### **Duty Assignment**

\*Motion by Councilor Bruns, seconded by Councilor Martire to approve the updated Public Works & Utilities Lead duty assignment.

Ayes: all present. Motion carried.

### **North Memorial Health Requests**

Kevin Lee and Lance Ross were present via Microsoft Teams to discuss a request from North Memorial Health, which was to obtain permission to place an 8'x20' mobile office on the east side of the Public Safety Complex to be used as crew quarters. The crew would still utilize the office area, supply storage, restrooms, kitchen area, and apparatus bay. This solution would remedy fire egress concerns they had within the building. With the mobile office, they would need an electrical service installed.

Additionally, they shared a long-term solution, which was to identify land in Nashwauk and partner with their long-time vendor to design and build a new EMS operations facility. After which, they would vacate the Public Safety Complex.

\*Motion by Councilor Bruns, seconded by Councilor Jensen to allow the placement of an 8'x20' mobile office on the east side of the Public Safety Complex, plus the installation of the appropriate electrical service to service the trailer.

Ayes: all present. Motion carried.

## **Department & Committee Reports & Requests**

### **Police Department**

#### **Designated Marksmanship Rifle**

Chief Longoria shared a quote for a designated marksmanship rifle for duty use, but he had obtained an updated quote, which was cheaper than the quote that was originally in the packet.

\*Motion by Mayor Heyblom, seconded by Councilor Jensen to approve the purchase of a designated marksmanship rifle for duty use from Primary Arms in the amount of \$2,389.14.

Ayes: all present. Motion carried.

Chief Longoria stated that the year-to-date call volume for the department was 1751. He stated he would have a final number for Council during the first meeting in January 2026. He also said he would have a security camera vendor attend the next meeting, too, to discuss cameras.

### **Street Department**

#### **City Hall Boilers**

Public Works & Utilities Lead Martire stated the need for discussion regarding the boilers in city hall. The cost for replacement would be higher than the quote threshold of \$175,000, which meant the city needed to obtain bids for the project. However, funding for the work was uncertain and Martire wanted to make sure the Council was willing to commit to the project before moving forward to bids, as it was a more time-consuming effort for both the City and contractors. The Council discussed funding options and the extent of the project, as there were other repairs needed at city hall, including the accessibility ramp.

\*Motion by Mayor Heyblom, seconded by Councilor Bruns to proceed to obtaining bids for the boilers for city hall, and directing Administrator/Clerk Kurtz to obtain funding options for Council's consideration; Mayor Heyblom amended his motion, and Councilor Bruns supported to include an add alternate to the bids, which would include the city hall ramp and entrance at the Legion door.

Ayes: all present. Motion carried.

#### **Work Truck Quote**

Public Works & Utilities Lead Martire shared two quotes for the purchase of a 2025 Ram 3500 with a v-plow and a diesel gas tank. The quotes were from Duluth Dodge Inc. in the amount of \$73,625 and Hibbing Chrysler Center in the amount of \$65,276.13. With the purchase of a vehicle, he stated he wanted to auction the Department's 2007 Ford and use the proceeds toward the purchase.

\*Motion by Councilor Martire, seconded by Councilor Sullivan to approve the purchase of the 2025 Ram 3500 with a v-plow and diesel gas tank from Hibbing Chrysler Center in the amount of \$65,276.13.

Ayes: all present. Motion carried.

#### **Surplus Equipment Declaration**

\*Motion by Councilor Bruns, seconded by Councilor Martire to approve the surplus equipment declaration form for the auction of a 2007 Ford F-350, with an estimated market value of \$5,000.

Ayes: all present. Motion carried.

#### **Rink Attendants**

\*Motion by Councilor Bruns, seconded by Councilor Martire to approve the recommendation from Public Works & Utilities Lead Martire to hire Adelyn Nelson and Trace Johnson as rink attendants at a

rate of pay of \$15.00/hour, which is contingent upon the successful completion of background and drug screening.

Ayes: all present. Motion carried.

Public Works & Utilities Lead Martire shared that 2 80-amp breakers would not turn on at the Rec and those breakers regulate the hot water heaters. Without the water, he was unable to use the Zamboni. The breakers are being repair and he stated he wanted to open the Rec on Monday for skating.

### **Mayor and Council Updates**

Councilor Jensen announced she was elected to the RAMS Board of Directors. The Council congratulated her on the position.

Mayor Heyblom wished everyone a Merry Christmas. He thanked the Council for their work throughout the year and stated he felt the Council had a successful year of working through City business. He also thanked the City Administrator/Clerk for her support and work.

Councilor Jensen thanked Administrator/Clerk Kurtock for her work on the 2026 budget.

### **Adjourn**

The meeting was adjourned at 6:09 p.m.

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City Administrator/Clerk