

**City of Nashwauk  
November 25, 2025  
City Council Meeting**

Mayor Heyblom called the meeting to order at 5:30 p.m. in the Council Chambers of City Hall. Mayor Heyblom led the Pledge of Allegiance.

**Members present:** Councilor David Bruns, Councilor Tom Martire, Councilor Sheila Jensen, Councilor Terry Sullivan, Mayor Greg Heyblom.

**Also present:** Administrator/Clerk April Kurtock, Police Chief Lee Longoria, Fire Chief Joe Martire, Public Works & Utilities Lead Jason Martire.

Mayor Heyblom moved Police Department items to the front of the agenda so Chief Longoria could leave sooner due to a calendar conflict.

**Police Department**

**Calendar Parking**

Chief Longoria asked to move calendar parking to a year-round schedule versus November through April. The Council overall disagreed with changes because it would be an inconvenience for the community but discussed extending it from April to May because sometimes winter weather extended longer through the spring.

**Parking Ordinance**

Chief Longoria proposed the addition of language addressing parking on boulevards within any public right-of-way within the Parking Prohibited ordinance 71.13. After discussion, Council elected to add language to what types of vehicles the ordinance would relate to, which would include motor vehicles, recreational vehicles, and trailers.

\*Motion by Councilor Bruns, seconded by Councilor Martire to approve the posting of the proposed revisions to Ordinance 71.13 Parking Prohibited and post it for consideration during the next Council meeting.

Ayes: all present. Motion carried.

Chief Longoria stated that he met with the Superintendent today with Administrator/Clerk Kurtock to discuss the school's request for an SRO. However, they couldn't afford to pay for the position and needed grant funding support. Chief Longoria discussed the grant funding options. The primary grant window just lapsed in October, so, realistically the timeframe for an SRO in the school with grant funding would be early 2027. He also stated that he requested that the School Board provide commitment to wanting an SRO in writing before the City puts any effort into looking for funding.

**Public Comment**

Andrew Elj, 4<sup>th</sup> Street resident, said more needs to be done about the Mesabi Metallics traffic through the City in the evening and encouraged more police presence from other law enforcement agencies.

Rhonda Woodman, 3<sup>rd</sup> Street resident, provided comment on calendar parking and suggested it be enforced on the avenues, too. Councilor Bruns read the ordinance, which said avenues are calendar parking, too. So, signage is an issue. Council discussed placing signs on the avenues. Administrator/Clerk

Kurtock stated she would check with street department to see if there are extra signs and if not, then they will be ordered.

Additionally, Rhonda Woodman wanted to address the school issue she brought up a few meetings ago and wanted to know if the Council was interested or if the effort was a lost cause. Mayor Heyblom said the Council stated in March that the City was not interested in the buildings and summarized projects of higher priority. He noted that he had a meeting with the IRRRB Commissioner who stated that the IRRRB would not be changing the grant parameters and that the property needs to be conveyed to the school post demolition. Councilor Bruns stated that the Greenway arena is owned and operated by their Rec Board. If there was significant support to create a Board who would own and operate the building, he said he would support them trying to save the building and use it for their purposes stated.

### **Adoption of Agenda**

\*Motion by Councilor Bruns, seconded by Councilor Sullivan to adopt the agenda of the November 25, 2025, City Council Meeting,

Ayes: all present. Motion carried.

### **Approval of Consent Agenda**

\*Motion by Councilor Bruns, seconded by Councilor Jensen to approve the consent agenda as follows:

a. Approve the minutes of the November 10, 2025, City Council meeting and minutes of the November 3, 2025, City Council Work Session.

b. Approve claim register #11252025 Claim 1 in the amount of \$46,031.97.

c. Approve 2026 tobacco licenses for Sinclair Express Mart, Edwards Oil DBA Lucky 7, and Edwards Oil DBA Little Brown Jug.

Ayes: all present. Motion carried.

### **Unfinished Business**

#### ***Small Cities Development Program***

The grant administrator was currently working through two residential projects.

#### ***East Itasca Joint Sewer Board Update***

Councilor Martire shared a summary of the November East Itasca Joint Sewer Board meeting. Lone Pine Township was listed on the draft Intended Use Plan, which was currently in the public comment phase. The fundable amount for the \$12 million project was just over \$8 million, with the remaining balance coming from the IRRRB allocation.

#### ***Public Works Update***

Mayor Heyblom said he had a visit with IRRRB Commissioner Ida Rukavina and they discussed the public works building project. They visited the existing public works building.

#### ***Hazardous Buildings***

The City received correspondence from Itasca County Land Department stating that the building at 302 1<sup>st</sup> Street would be offered at public auction in December 2025. If it failed to sell at auction, the City could ask to acquire it. Council asked Attorney Simon about the lis pendens status and if it stays with the property. She confirmed it would be removed once the City is content with the hazardous conditions being abated. If it was purchased through auction, the buyer would need to deal with the lis pendens status.

## **New Business**

### **Ordinance No. 2025-06**

\*Motion by Councilor Sullivan, seconded by Councilor Martire to adopt Ordinance No. 2025-06, which amends Chapter 96 entitled "Trees," and approve its publication.

Roll call: Ayes—Councilor Bruns, Councilor Martire, Councilor Jensen, Councilor Sullivan, Mayor Heyblom. Motion approved.

### **Fund Transfers**

\*Motion by Mayor Heyblom, seconded by Councilor Sullivan to approve the transfer of \$325,304 from Economic Development Fund 125 to the General Fund 100 for expenses related to Community Development purchases.

Ayes: all present. Motion carried.

\*Motion by Councilor Bruns, seconded by Councilor Martire to approve the transfer of \$25,925.89 from Fire Equipment Fund 206 to General Fund 100 to cover expenses for the rescue trailer.

Ayes: all present. Motion carried.

\*Motion by Councilor Martire, seconded by Councilor Bruns to approve the transfer of \$15,000 from Economic Development Fund 125 to the Fire Department Equipment Fund 206 to reimburse the fund for the June 2025 Community Development purchase of the rescue trailer.

Ayes: all present. Motion carried.

## **Department & Committee Reports & Requests**

### **Fire Department**

Fire Chief Martire said that department was due for an upgrade on their gas monitors and presented a quote for replacement.

\*Motion by Councilor Bruns, seconded by Councilor Martire to approve the quote from MacQueen in the amount of \$9,618.20 for gas detectors, charging stand, and cylinder holder, with the expense to be paid from the fire equipment fund.

Ayes: all present. Motion carried.

\*Motion by Councilor Martire, seconded by Councilor Sullivan to approve the purchase of the quote from MacQueen in the amount of \$5,653.64 for protective clothing, with the expense to be paid from the DNR grant with required match paid from the fire department equipment fund.

Ayes: all present. Motion carried.

Fire Chief Martire gave recognition to the Fire Relief Association who donated \$127,890 to the city over the past 5 years. He also presented a check from them for the upstairs kitchen in the amount of \$5,000 and one for the fire truck fund in the amount of \$20,000.

### **Street Department**

Public Works & Utilities Lead Jason Martire said the portion of the playground that would be replaced had been removed and the replacement would be installed in the spring of 2026.

He stated that the plow truck had been sold through auction and brought in \$9,050.

Martire also noted that a new sign for the overlook had been purchased by a resident who did not want to be named.

He also told the Council that he would like to complete renovations of the tenting area to include grubbing the site in preparation for use by more RVs, as the tenting area was underutilized. The sites would be primitive for now, but with the plan to connect them to water, sewer, and electric services. He stated he stubbed out power during the electrical project in case an expansion happened.

Mayor Heyblom said he spoke to a resident on 1<sup>st</sup> Street who received a letter regarding clearing trees and brush along the power line and the work that was supposed to be completed in September hasn't happened yet. PW&UL Martire said he did not look at the trees before sending the letters out and the land is very difficult to traverse.

### **Negotiation Committee**

\*Motion by Councilor Martire, seconded by Councilor Jensen to approve the Memorandum of Understanding with AFSCME MN Council No. 65, Local 81, Chapter 3 (Public Works & Deputy Clerk) and the City of Nashwauk regarding MN Paid Leave Law premium cost sharing.

Ayes: all present. Motion carried.

### **Mayor and Council Updates**

Councilor Jensen shared maps from the DNR regarding mining across the Iron Range. She stated the maps would be on file in the City Clerk's office if anyone wanted to look at them.

Councilor Bruns said he received a call advocating for someone from the Nashwauk Council to join the RAMS Board and nominations were due by December 1<sup>st</sup>. Councilor Jensen said she would be interested in being on the Board.

\*Motion by Councilor Martire, seconded by Councilor Sullivan to nominate Councilor Sheila Jensen to serve on the RAMS Board.

Ayes: all present. Motion carried.

Councilor Martire thanked Scott Smith for the renovations to his building at 201 Central Avenue. The improvements looked very nice.

### **Adjourn**

The meeting was adjourned at 6:30 p.m.

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City Administrator/Clerk/Treasurer